



## 2024-2025 Documentation of Citizenship or Eligible Non-Citizen Status Request Form

Student Name: \_\_\_\_\_ SSN: \_\_\_\_\_ WSCC ID: \_\_\_\_\_

**A review by the U.S. Department of Education, Department of Homeland Security (DHS) and Social Security Administration indicates that you must confirm your U.S. citizenship or eligible non-citizen status to qualify for Federal Financial Aid.**

**INSTRUCTIONS** - Present the original proof of citizenship document in person at WSCC's Office of Financial Aid where a photocopy will be made. If you are unable to appear in person at WSCC, you must present the documentation in the presence of a Notary Public. The Notary will verify the original citizenship documentation you provide and complete the Notary's Certificate of Acknowledgement at bottom. Return original notarized Citizenship Form with a copy of proof of citizenship (used with Notary) to the Office of Financial Aid.

Below is a list of acceptable documentation, which you may submit to confirm your U.S. citizenship or eligible non-citizen status. In addition, some documents are valid through a certain date. If you submit a document, which has an expiration date, additional documentation may be requested and in subsequent years.

U.S. Citizen Documentation:	Eligible Noncitizen Documentation:
<ul style="list-style-type: none"> <li>• Birth certificate, if born in the United States, Puerto Rico, Guam, U.S. Virgin Islands, American Samoa, Swain's Island, or Northern Mariana Islands</li> <li>• Valid U.S. passport, current or expired, except limited passports</li> <li>• Form N-560 or N-561 (Certificate of Citizenship)</li> <li>• Form N-550 or N-570 (Certificate of Naturalization)</li> <li>• Form FS-240 (Consular Report of Birth Abroad)</li> <li>• Form FS-545 (Certificate of Birth-Foreign Service)</li> <li>• Form DS-1350 (Certification of Report of Birth)</li> </ul>	<ul style="list-style-type: none"> <li>• Form I-551 (Permanent Resident Card)</li> <li>• Form I-551C (Conditional Permanent Resident Card)</li> <li>• Form I-94 (Arrival-Departure Record) with any one of the following designations:               <ul style="list-style-type: none"> <li>a) Refugee</li> <li>b) Asylum Status</li> <li>c) Parolee (min. of one year &amp; status not expired)</li> <li>d) T-Visa holder (T-1, T-2, T-3, etc.)</li> <li>e) Cuban-Haitian Entrant</li> <li>f) Conditional Entrant (prior to 1980)</li> </ul> </li> </ul>

*If you are not classified by DHS into one of the above and/or cannot provide related documentation, you will not be eligible for aid.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Notary's Certificate of Acknowledgement

Required only if you are not presenting your citizenship documentation in person at WSCC Office of Financial Aid.

State of \_\_\_\_\_ City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_  
(Date) (Notary's name)

above-named person personally appeared, \_\_\_\_\_, and provided to me  
(Printed name of signer)

with the original record of citizenship/non-citizen documentation \_\_\_\_\_  
(Citizen or Noncitizen Documentation Presented)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**  
(seal)

My commission expires on \_\_\_\_\_ (Date)

\_\_\_\_\_  
(Notary signature)