

**Washington State Community College
Board of Trustees Meeting
September 18, 2023, 4 p.m.
Health Room H108
Meeting Minutes**

Call to Order

Chairman David Vandenberg called the meeting to order at 4:02 p.m. in Room H108 of the main building. Lisa Walsh, Executive Assistant to the President, took roll call and meeting minutes. The following trustees were present: Mr. David Vandenberg, Mr. Tyler Wilcox, Ms. Jodey Altier, Ms. Lucinda Erickson, Ms. LeeAnn Johnson, Mr. Randy Barengo, Mr. Bernie Anderson, Ms. Susan Vessels, and Dr. Joseph Zacharias

Others in attendance included: Dr. Vicky Wood (President), Dr. Sarah Parker (VPAA), Mr. Gary Barber (VPOE), Mr. David Hermann (VPSA), Ms. Angie Lang (CFO), Dr. Heather Kincaid (Dean of Health and Sciences), Mr. Tim Brunicardi (Director of Marketing), Ms. Reba Bartrug (Director of Financial Aid), Mr. Brandon Herb (Director of Facilities), Ms. Dustin Taylor (Registrar), Ms. Megan Marion (Director of Foundation and Development), Dr. Jona Rinard, (Dean of Transfer Services), Ms. Jean Worstell (Human Resources Manager), and Kathy Temple-Miller (Dean of Student Success).

Agenda Approval/Changes

Trustee Vessels moved to approve the agenda as presented, Trustee Wilcox seconded, and the motion passed with a roll call vote.

Mr. Vandenberg	Y	Ms. Johnson	Y
Ms. Altier	Y	Ms. Vessels	Y
Ms. Erickson	Y	Mr. Wilcox	Y
Dr. Zacharias	Y	Mr. Barengo	A
Mr. Anderson	A		

The **September 18, 2023 agenda**, as presented, was approved as **Resolution R37-23**.

Approval of August 2023 Minutes

Trustee Vessels moved to approve the minutes as presented, Trustee Johnson seconded, and the motion passed with a roll call vote.

Mr. Vandenberg	Y	Ms. Johnson	Y
Ms. Altier	Y	Ms. Vessels	Y
Ms. Erickson	Y	Mr. Wilcox	Y
Dr. Zacharias	Y	Mr. Barengo	Abstained
Mr. Anderson	Abstained		

The **August 21, 2023 minutes**, as presented, were approved as **Resolution R38-23**.

Public Comment

Chairman Vandenberg asked for public comments. There were no public comments.

Recognition of Guests

None

Induction of New Trustee

Trustee Vessels led the swearing in of Dr. Joseph Zacharias. Dr. Zacharias is a hospitalist, holding the roles of medical director of hospital medicine and vice president of medical staff at Memorial Health System.

Financial Report via Consent Agenda

Ms. Angie Lang gave an overview of the financial statements including the Variance, Statement of Revenue and Expenses, Balance Sheet, and Restricted Funds Reports. Revenue is up and expenses are down. The numbers will not be finalized until the audit is complete. The Restricted Funds report is a year-to-date comparison of 2022 and 2023. The Business Office staff are working with the auditors to complete the annual audit.

HEERF Update: There is \$44,431.16 encumbered. Spending will be complete once equipment purchases for the Occupational Therapy Assistant and Physical Therapy Assistant programs are received.

Trustee Barengo moved to approve the Financial Report, and Trustee Vessels seconded. The motion passed with a roll call vote.

Mr. Vandenberg	Y	Mr. Wilcox	Y
Ms. Altier	Y	Ms. Vessels	Y
Ms. Erickson	Y	Ms. Johnson	Y
Dr. Zacharias	Y	Mr. Barengo	Y
Mr. Anderson	Y		

The **Financial Report**, as presented, was approved as **Resolution R39-23**.

Administrative Report

Mr. Barber presented reports on Human Resources and Facilities. The majority of openings are in the nursing program due to the addition of the BSN and the second ADN cohort. Sarah Collins moved to the nursing success coach position. There is an ongoing search for PTA and OTA faculty. Emily Miskimins will replace Rachel Hennes as the human resources specialist. Ms. Vivian Muntz will be joining the business office. Ms. Muntz was a prior WSCC Student of the Month and has 26 years of experience in business. Resignations include an educational advisor, a financial analyst, and a student support specialist.

A facilities update was given related to the bridge project. The project went out for bid on September 11, 2023.

Trustee Wilcox moved to approve the Administrative Report, and Trustee Altier seconded. The motion passed with a roll call vote.

Mr. Vandenberg	Y	Ms. Johnson	Y
Ms. Altier	Y	Ms. Vessels	Y
Ms. Erickson	Y	Mr. Wilcox	Y
Dr. Zacharias	Y	Mr. Barengo	Y
Mr. Anderson	Y		

The **Administrative Report**, as presented, was approved as **Resolution R40-23**

Academic Report

Mr. Ben Harris and Dr. Sarah Parker presented information about ChatGPT. ChatGPT is artificial intelligence that is trained to examine written text and provide information based on algorithms. The OpenAI.com site allows people to use ChatGPT without cost. This topic was a major part of the Fall All College In-service. The faculty discussed how ChatGPT can be utilized as a classroom tool while maintaining academic integrity, and how it could impact assessment of learning. One concern was that students could use ChatGPT and claim the work as their own. Dr. Parker clarified that the efficacy of student work can be checked with apps such as Turn It In. Dr. Parker is in a chief academic officer state group, and this technology is being discussed as they are considering creating future policies. Mr. Harris indicated the way that sentences are written may determine if they were constructed with an algorithm. This discussion will continue at the Spring All College In-service, where faculty members will lead a panel sharing how they have incorporated ChatGPT in their classrooms. Ms. Kristin English, the director of educational technology, is developing an academic integrity tool to assist faculty members with these topics. Mr. Harris shared how he utilizes ChatGPT to learn about topics in depth, especially those topics that aren't easily searchable in other locations. Responses are in Chatbot format, so questions can be asked for clarification. Dr. Wood added that a survey of faculty and staff was completed the past summer, and many were already using ChatGPT technology. Trustee Vessels asked about plagiarism, and if documents that are produced by ChatGPT are stored or recorded. Mr. Harris clarified that user accounts are private, so faculty would need to examine how students write in class to compare what they submit. The Academic Dishonesty Policy addresses penalties for cheating.

President's Report

Dr. Wood reported that all of the nursing positions in the HR report are being funded by the USDA grant in partnership with Memorial Health System. The Super RAPIDS grant has been announced by Governor DeWine, and will be used to fund equipment and facility improvements. The funding will be shared with community colleges and career technical centers (CTCs) across the region. Dr. Wood acknowledged the great work of the team in increasing student success: The WSCC graduation rate increased by 9% and fall to fall retention by 15%. WSCC is ranked number one among 23 community colleges in momentum metrics, which track students earning a specific number of credits e.g. 12, 24, and 36. Additional success data will be shared during another board meeting that will show how Pell students are completing at comparable rates with those who are not Pell eligible. A reminder was given that Ohio Ethics training is required to be completed by December 31, 2023.

College Name: Name change surveys were completed by faculty and staff, students, and the Board of Trustees. Mr. Tim Brunicardi, director of marketing, shared data comparing the survey results from April to September. The April survey contained 20 names, with respondents asked to use a scale from one to five to show how favorably they reacted to those names. The top two names ranked in order by students were Washington County State College and Ohio River College; faculty and staff chose Ohio River College

and River City College; and the trustees chose Northwest Territory State College and Washington College of Ohio. The September survey narrowed the names down based on those ranked highest in April. The top two ranked names by students were Washington State College and Ohio River College; faculty and staff chose Ohio River State College and Washington State College of Ohio; and trustees chose Washington State College of Ohio and Ohio River State College. Chairman Vandenberg noted a loyalty toward Washington State among students and the board. Dr. Wood confirmed that once a name is approved by the board, the next step is to seek approval from the Ohio Department of Higher Education.

Trustee Wilcox referred to the President’s Cabinet vote on September 6, which was a 2:1 consensus to move away from the name Washington State due to geographic confusion. Chairman Vandenberg asked if the Ohio River clarifies geography since it is over 800 miles long. The Chairman requested new ideas, but none were put forth. He suggested taking the top two or three names and bringing them to a vote. Trustee Wilcox agreed that a vote should be taken to have a catalyst to make a decision. Dr. Zacharias requested clarification on why the name change is needed, and he mentioned the names Marietta and Mid-Ohio Valley; however, those names are already used by other educational institutions. Chairman Vandenberg noted that the college is advancing toward being a four-year institution, and there is some negativity associated with the word community. He said that a number of community colleges in the state have gone through a name change and most dropped the word community. However, becoming Washington State College would not eliminate geographic confusion. Dr. Wood noted that the majority of general students (non-CCP) are from Washington County, Ohio, and that 44% of the general students are from Wood County, West Virginia. Dr. Wood concurred that the consensus is to drop “community” from the name to reflect the offering of a baccalaureate program and expanding baccalaureate options in the future. She noted that the name Washington County was eliminated, due to possible confusion with Washington County Career Center. Chairman Vandenberg suggested asking ChatGPT for recommended names. Dr. Wood read the results, which were that Washington State College of Ohio might be the best choice and Ohio River State College provides a distinct geographic identity. Trustee Vessels noted that the college does not have any land on the Ohio River, the college is located a few miles from the river, and the college does not have Ohio River programs. Trustee Altier recommended a short name, such as Southeast State. Chairman Vandenberg asked if the name change would have any associated negativity for graduates. Registrar Dustin Taylor replied the year and the name change would be noted on the back of transcripts, and that the college had previously been through a name change from Washington Technical College. Trustee Vessels noted taking Washington out of the name would cost a lot of money to get people to understand the change. Mr. Brunicardi estimated the cost of rebranding would be between \$100,000-250,000.

Trustee Wilcox made a motion to change the name of the college to Ohio River State College, and Dr. Zacharias seconded the motion. The motion was defeated 5-4.

Mr. Vandenberg	N	Mr. Wilcox	Y
Ms. Altier	Y	Ms. Vessels	N
Ms. Erickson	Y	Ms. Johnson	N
Dr. Zacharias	Y	Mr. Barengo	N
Mr. Anderson	N		

Trustee Vessels made a motion to change the name of the college to Washington State College of Ohio, and Trustee Johnson seconded the motion. The motion was defeated 5-4.

Mr. Vandenberg	Y	Ms. Johnson	Y
Ms. Altier	N	Ms. Vessels	Y
Ms. Erickson	N	Mr. Wilcox	N
Dr. Zacharias	N	Mr. Barengo	Y
Mr. Anderson	N		

Trustee Johnson asked if the student vote would be different on the next survey if they were given information to better understand the geographic confusion. Trustee Altier mentioned the investment of hard work that students have in the existing name. Trustee Anderson did not see a consensus on either of the names and seeks to represent the community and the students by asking for their choice in a survey. The community choice was a tie between the two names in the previous community survey, and surveying the students, staff, and faculty will essentially break that tie. The decision was made to survey faculty, staff, and students again on the names Ohio River State College and Washington State College of Ohio.

Adjournment


Chairman Vandenberg asked for a motion to adjourn at 5:25 p.m. Trustee Wilcox made the motion. Trustee Johnson seconded the motion. The motion passed unanimously with a roll call vote.

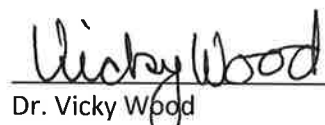
Mr. Vandenberg	Y	Ms. Johnson	Y
Ms. Altier	Y	Ms. Vessels	Y
Ms. Erickson	Y	Mr. Wilcox	Y
Dr. Zacharias	Y	Mr. Barengo	Y
Mr. Anderson	Y		

The Adjournment of the September 18, 2023 meeting of the WSCC Board of Trustees was approved as **Resolution R41-23.**

Next meeting – November 20, 2023

Submitted by: Lisa Walsh, Executive Assistant to the President


 Mr. David Vandenberg Date 11/20/23
 Chairman


 Dr. Vicky Wood Date 11/20/23
 Secretary