Washington State College of Ohio
Board of Trustees Meeting
December 15, 2025, 4 p.m.
Health Room Hl08
Meeting Minutes

Call to Order
Chair Tyler Wilcox called the meeting to order at 4:05 p.m. Ms. Brenda Matthews recorded meeting minutes. The following trustees were present: Ms. Jodey Altier, Mr. Bernie Anderson, Mr. Randy Barengo, Ms. Christy Chavez, Ms. Lucinda Erickson, Mr. David Vandenberg, Ms. Susan Vessels, Mr. Tyler Wilcox, and Dr. Joseph Zacharias.

Others in attendance included Dr. Sarah Parker (President), Dr. Jona Rinard (Vice President of Academic Affairs), Ms. Emily Miskimins (Director of Human Resources), Ms. Jacklyn Callihan (Director of Marketing), Ms. Angela Lang (Chief Financial Officer), Heather Kincaid (Dean of Health & Sciences), Ms. Tracey Hooper-Porter (Dean of Technology & Transfer), Ms. Kathy Temple-Miller (Dean of Students), and Ms. Lisa Walsh (Director of CCP Partnership).

Agenda Approval/Changes
Trustee Barengo moved to approve the agenda, Trustee Vandenberg seconded, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Mr. Wilcox	y
Ms. Chavez	y	Dr. Zacharias	y
Ms. Erickson	y		

The **December 15, 2025 agenda** was approved as **Resolution R53-25.**

Approval of November 17, 2025 Minutes
Trustee Vessels moved to approve the minutes as presented, Trustee Altier seconded, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Mr. Wilcox	y
Ms. Chavez	y	Dr. Zacharias	y
Ms. Erickson	y		

The **November 17, 2025 minutes,** as presented, were approved as **Resolution R54-25.**

Public Comment
No public comments were made.

Recognition of Guests
Student Haley Bettinger, who is scheduled to graduate in May 2026, was recognized with credentials in Automotive Technology and Welding. Ms. Bettinger shared plans to pursue employment in a garage or welding dock and spoke positively about her educational experience at WSCO. The Board and administration congratulated Ms. Bettinger on her accomplishments.

Financial Report via Consent Agenda
Ms. Angie Lang, Chief Financial Officer, presented the financial update, including the "Then and Now" report for approval. Ms. Lang then presented the Variance Report, showing modest increases in revenue and expenses as of November 30 compared to the prior year. Additional reports reviewed included the Statement of Revenues and Expenses, the Balance Sheet, and the Statement of Revenues and Expenses for Restricted Funds.

Ms. Lang presented the FY27 Proposed Fees, which were approved. The proposed lab/course fees and exam fees included removal of obsolete and discontinued fees, selected decreases, new fees, increases, the deactivation of certain courses, and the elimination of clinical/practicum fees beginning with the Spring 2026 semester.

Trustee Chavez moved to approve the Financial Reports as presented, Trustee Vandenberg seconded, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Mr. Wilcox	y
Ms. Chavez	y	Dr. Zacharias	y
Ms. Erickson	y		

The Financial Report via Consent Agenda was approved as **Resolution R55-25.**

Administrative Report via Consent Agenda

Ms. Emily Miskimins, Director of Human Resources, provided hiring updates which included the appointment of a new Associate Vice President of Finance. Recent hires included Criminal Justice faculty Gary Griesmyer and Director of College Access & ETS Sarah Miller. Reported resignations included faculty Jonathan Chandler's position for Electrical Engineering, and Rachelle Hill's position in Nursing. Administration confirmed that exit interviews are conducted and reviewed by senior leadership to identify trends and areas for improvement.

Trustee Wilcox made a motion to approve the Administrative Report. Trustee Zacharias seconded the motion, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Mr. Wilcox	y
Ms. Chavez	y	Dr. Zacharias	y
Ms. Erickson	y		

The Administrative Report was approved as **Resolution R56-25.**

Academic Report via Consent Agenda

Dr. Jona Rinard, Vice President of Academic Affairs, presented revisions to the Faculty Workload Policy to clarify instructional time expectations. Revisions included a standard of 80% instructional workload with 75% for faculty with special projects or directorial roles, a provision allowing the Vice President of Academic Affairs to authorize exceptions in special circumstances, and policy revisions focused on clarification rather than substantive changes.

Trustee Vessels made a motion to approve the Academic Report via Consent Agenda. Trustee Barengo seconded the motion, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Mr. Wilcox	y
Ms. Chavez	y	Dr. Zacharias	y
Ms. Erickson	y		

The **Academic Report via Consent Agenda,** as presented, was approved as **Resolution R57-25.**

President's Report

Dr. Parker presented the Vision 2030 Five-Year Strategic Plan, outlining priorities in Growth, Partnerships, and Success. This included expansion of CCP pathways along with high school partnerships, growth in short-term training, flexible scheduling, and part-time completion pathways, development of additional bachelor's degree programs, strengthening workforce partnerships, enhanced K-12 engagement, summer programming, and re-entry initiative. Included was an emphasis on student

success, including guided pathways, work-based learning, accreditation preparation, AI integration, faculty development, and campus space utilization planning. Also included was increased focus on community engagement, student leadership, and institutional visibility.

The Board engaged in discussion regarding tracking progress, completion metrics, and potential use of software tools for strategic execution monitoring.

New/Old Business

Dr. Parker presented the 2026-2027 Calendar for suggestions or changes from the Board.

Board of Trustees 2026-2027 Calendar

Trustee Vandenberg moved to approve the motion, and Trustee Zacharias seconded, the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Mr. Wilcox	y
Ms. Chavez	y	Dr. Zacharias	y
Ms. Erickson	y		

The **Board of Trustees** 2026-2027 Calendar as presented, was approved as **Resolution R58-25.**

Adjournment

Trustee Zacharias made a motion to adjourn at 4:45 p.m. Trustee Chavez seconded the motion, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Mr. Wilcox	y
Ms. Chavez	y	Dr. Zacharias	y
Ms. Erickson	y		

The Adjournment of the December 15, 2025 meeting of the WSCO Board of Trustees was approved as **Resolution R59-25.**

The next meeting is scheduled for February 16, 2026.

The Board engaged in discussion regarding tracking progress, completion metrics, and potential use of software tools for strategic execution monitoring.

New/Old Business

Dr. Parker presented the 2026-2027 Calendar for suggestions or changes from the Board.

Board of Trustees 2026-2027 Calendar

Trustee Vandenberg moved to approve the motion, and Trustee Zacharias seconded, the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Mr. Wilcox	y
Ms. Chavez	y	Dr. Zacharias	y
Ms. Erickson	y		

The **Board of Trustees** 2026-2027 Calendar as presented, was approved as **Resolution R58-25.**

Adjournment

Trustee Zacharias made a motion to adjourn at 4:45 p.m. Trustee Chavez seconded the motion, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Mr. Wilcox	y
Ms. Chavez	y	Dr. Zacharias	y
Ms. Erickson	y		

The Adjournment of the December 15, 2025 meeting of the WSCO Board of Trustees was approved as **Resolution R59-25.**

The next meeting is scheduled for February 16, 2026.

Ms. Jodey Altier Date 2/16/26

Dr. Sarah Parker Date 2/16/26