Washington State College of Ohio Board of Trustees Meeting

February 16, 2026, 4 p.m.

Room Hl08

Meeting Minutes

Call to Order

Chair Jodey Altier called the meeting to order at 4:01 p.m. Ms. Brenda Matthews recorded meeting minutes. The following trustees were present: Ms. Jodey Altier, Mr. Bernie Anderson, Ms. Christy Chavez, Ms. Lucinda Erickson, Mr. David Vandenberg, Ms. Susan Vessels, and Dr. Joseph Zacharias. The following trustees were absent: Mr. Randall Barengo and Mr. Tyler Wilcox.

Others in attendance included Dr. Sarah Parker (President), Dr. Jona Rinard (Vice President of Academic Affairs), Dr. David Hermann (Vice President of Institutional Advancement), Ms. Emily Miskimins (Director of Human Resources), Ms. Jacklyn Callihan (Director of Marketing), Ms. Angela Lang (Chief Financial Officer), Dan Knaus (Associate Vice President of Finance & Operations), Brandon Herb (Director of Facilities & Maintenance), Heather Kincaid (Dean of Health & Sciences), Ms. Tracey Hooper-Porter (Dean of Technology & Transfer), Ms. Kathy Temple-Miller (Dean of Students), Ms. Stacey Allen (Public Services), Dustin Taylor (Registrar), and Madison Galloway (Director of Financial Aid).

Agenda Approval/Changes

Trustee Vandenberg moved to approve the agenda, Trustee Vessels seconded, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	a	Mr. Wilcox	a
Ms. Chavez	y	Dr. Zacharias	y
Ms. Erickson	y		

The **February 16, 2026 agenda** was approved as **Resolution R60-25.**

Approval of December 15, 2025 Minutes

Trustee Chavez moved to approve the minutes as presented, Trustee Anderson seconded, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y

Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	a	Mr. Wilcox	a
Ms. Chavez	y	Dr. Zacharias	y
Ms. Erickson	y		

The **December 15, 2025 minutes,** as presented, were approved as **Resolution R61-25.**

Public Comment
No public comments were made.

Recognition of Guests
No guest present

Financial Report via Consent Agenda
Ms. Angie Lang, Chief Financial Officer, introduced Leroy Gifford with BHM CPA Group, Inc. Mr. Gifford presented the results of the FY25 audit for Washington State College of Ohio. The audit was conducted in accordance with AICPA auditing standards, government auditing standards, and uniform guidance for federal single audits. The auditors utilized a risk-based, materiality-driven sampling approach consistent with professional standards. The results of the audit consisted of an unmodified (clean) opinion on the college's financial statements and federal program. There were no audit adjustments required, no findings reported under Government Auditing Standards, no internal control deficiencies, material weaknesses, or compliance findings. In addition, there were no management letter comments issued or no fraud or material noncompliance was detected. The audit was completed December 4, 2025. Timely delays were attributed to a delayed release of the federal Compliance Supplement, which temporarily postponed completion of the required single audit procedures. The audit report has been approved for public release. The auditors commended college management for strong financial oversight and reporting practices, noting that clean audits are relatively uncommon among smaller governmental entities and reflect well on the institution's fiscal management.

Ms. Angie Lang, Chief Financial Officer, presented the financial update, including the "Then and Now" report for approval. Ms. Lang presented the Variance Report, with revenue increased year-over-year, consistent with enrollment growth. Expense variances were primarily attributable to personnel changes, position vacancies, and organizational restructuring adjustments. Scholarships and fellowships reflected an approximate 30% variance due to enhanced monitoring of fee waivers and early enrollment program waivers to ensure alignment with projected semester budgets. The Statement of Revenues and Expenses budget reflects a 9.4% increase over FY25. Current revenues are approximately 4% below the same point last fiscal year, while expenses are approximately 2% below the prior year. Performance is consistent with projected budget assumptions. The Balance Sheet reflected total assets reported at 46.5 million. The ending fund balance of the restricted funds was $7.1 million as of January

31, 2026. Restricted funds include designated nursing allocations.

Trustee Chavez moved to approve the Financial Reports as presented, Trustee Vandenberg seconded, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	a	Mr. Wilcox	a
Ms. Chavez	y	Dr. Zacharias	y
Ms. Erickson	y		

The Financial Report via Consent Agenda was approved as **Resolution R62-25.**

Administrative Report via Consent Agenda

Ms. Emily Miskimins, Director of Human Resources, provided recent hiring updates which included the appointment of Daniel Knaus as Associate Vice President of Finance and Operations, Kayla Harris and Kristen McVicar as Nursing Faculty, Beth Vaughn, Andrea Adams and Ethan Doerr for part-time faculty positions. Also hired as Administrative Assistants for Academics positions were Jacob Brandford and Katie Lawrence. Reported resignations included faculty Jasmine Fogle's position for Nursing, and Cynthia Bachus's position for Assistant Program Administrator PN & ADN Program. The retirement of Richard Thomas as Facilities Custodial Technician was accepted. Open positions in the process of hiring full time are a Nursing Faculty, Director of Career and Workforce Development, Electrical Engineering Faculty and a Facilities Custodial Technician.

In alignment with the College's Vision 2030 strategic plan, the Board approved the integration of Marketing and Foundation operations under a single Executive Director to strengthen institutional storytelling, donor engagement, and community outreach. Jacklyn Callihan will lead the consolidated division. A support position will be created to manage internal Foundation operations.

Within the Business Office, Melinda Pinkerton, Assistant Controller, will move to the Controller position to support succession planning and ensure fiscal continuity in coordination with the Associate Vice President of Finance and Operations.

Trustee Anderson made a motion to approve the Administrative Report. Trustee Vessels seconded the motion, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	a	Mr. Wilcox	a
Ms. Chavez	y	Dr. Zacharias	y
Ms. Erickson	y		

The Administrative Report was approved as **Resolution R63-25.**

Enrollment Report

Dr. David Hermann, Vice President of Institutional Advancement presented the Enrollment Report. Headcount enrollment for the 2025-2026 Academic Year to date is 8% above goal, which exceeds the prior year. Credit hours are approximately 4.4% above goal. Fall semester enrollment included 54% Traditional and Non-Traditional students with 46% College Credit Plus (CCP) students. For Spring Semester, enrollment was evenly split: 51% Traditional and Non-Traditional students with 49% CCP. The Board discussed the importance of continuing to strengthen adult learner enrollment to maintain a balanced enrollment portfolio.

Workforce and Non-Credit programs for Fall semester reported 64 students served with 90 industry-recognized credentials awarded and additional credentials pending. For Spring semester there are 51 students currently enrolled for non-credit training. The Fort Frye welding partnership was highlighted as a collaborative solution to address instructor shortages while expanding workforce training opportunities.

Academic Report via Consent Agenda

Dr. Jona Rinard, Vice President of Academic Affairs, presented policy updates to ensure compliance with Department of Justice ADA digital accessibility requirements prior to the summer term. Updates include website accessibility, procurement standards, and implementation of compliance-monitoring software within the learning management system. The Board reaffirmed its statutory authority as final approver of curriculum changes and approved the revised curriculum approval process documentation. Program deactivations for Associate Degree in Industrial Welding (certificate pathway retained), Associate Degree in Social Services Technology, and Associate Degree in Chemical Dependency Counseling were approved. Rationale included low enrollment, duplication to transfer pathways, advisory board recommendations, and alignment with livable-wage outcomes.

The Board approved moving forward with applications to the Higher Learning Commission and the Ohio Department of Higher Education to pursue a Bachelor of Social Work degree. Projected initial enrollment is 15-20 students, with demonstrated student demand and strong advisory board support.

Trustee Vandenberg made a motion to approve the Academic Report via Consent Agenda. Trustee Vessels seconded the motion, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	a	Mr. Wilcox	a
Ms. Chavez	y	Dr. Zacharias	y
Ms. Erickson	y		

The **Academic Report via Consent Agenda,** as presented, was approved as **Resolution R64-25.**

President's Report

Dr. Parker reported that, as the College enters budget development, a new tracking framework has been implemented to align budget requests with Vision 2030. A summary sheet was developed outlining thirty-nine strategic initiatives planned over the next five years. Each initiative has been assigned a code to allow for consistent documentation and tracking of alignment across budget materials and planning documents.

On January 21, the President delivered remarks at the WorkOhio kickoff event held at the Lafayette Theatre. The initiative originated from statewide workforce roundtable discussions led by Jim Tressel and focuses on improving awareness and coordination of existing workforce resources. WorkOhio operates through Regional Job Hubs and community connectors to link individuals with appropriate training, support, and employment pathways. The College will serve as a community connector in collaboration with partners Washington County Career Center, Building Bridges to Careers, and others.

On February 3, a delegation of administrators, faculty, and students visited the Innovation and Technology Center at West Virginia University at Parkersburg. Dr. Parker and Dr. Torie Jackson participated in a ceremonial signing of a 2+2 transfer agreement in Cybersecurity. The agreement allows students completing an Associate Degree in Cybersecurity at Washington State College of Ohio to seamlessly transfer into WVUP's Bachelor of Applied Technology in Cybersecurity and Network Administration. Students toured the facility and engaged with faculty and staff during the visit.

As part of Vision2030, the College will initiate a campus usage and space analysis leading to the development of a five-year Master Campus Plan. The study will include utilization and capacity analysis, a comprehensive facilities assessment conducted by an external firm, and campus focus groups to gather feedback and develop future needs and wish lists. Findings will be aligned with Vision 2030 and other institutional data to inform long-term planning.

Findings will be aligned with Vision 2030 and other institutional data to inform long-term planning.

Dr. Parker shared updates on leadership development efforts. Through participation in Rural Guided Pathways, the College will engage in an Aspen Institute–led Community of Practice focused on strategic communication. Selected team members will participate in a six-month program to develop a strategic communication plan tied to a campus initiative and will share outcomes with the Leadership Team. Additionally, the College is recommitting to strengths-based leadership by supporting two additional leaders to complete training in CliftonStrengths, building on positive results from prior participation.

Adjournment

Trustee Anderson made a motion to adjourn at 5:17 p.m. Trustee Chavez seconded the motion, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	a	Mr. Wilcox	a
Ms. Chavez	y	Dr. Zacharias	y
Ms. Erickson	y		

The Adjournment of the February 16, 2025 meeting of the WSCO Board of Trustees was approved as **Resolution R65-25.**

The next meeting is scheduled for March 16, 2026.

Dr. Zacharias (SP)

~~Ms. Jodey Altier~~ Date Dr. Sarah Parker Date

3/16/26 3/14/24