Washington State College of Ohio
Board of Trustees Meeting
August 17, 2026, 4 p.m.
Health Room H108
Meeting Minutes

Call to Order

Chair Jodey Altier called the meeting to order at 4:00 p.m. Brenda Matthews took roll call and meeting minutes. The following trustees were present: Ms. Jodey Altier, Ms. Susan Vessels, Mr. Randy Barengo, Ms. Christy Chavez, Ms. Lucinda Erickson, Mr. Tyler Wilcox and Dr. Joseph Zacharias. The following trustees were absent: Mr. Bernie Anderson and Mr. David Vandenberg.

Others in attendance included Dr. Sarah Parker (President), Ms. Angie Lang (Chief Financial Officer), Dr. Jona Rinard (VP of Academic Affairs), Mr. Daniel Knaus (Associate VP of Finance and Operations), Ms. Emily Miskimins (Director of Human Resources), Ms. Jacklyn Callihan (Executive Director of Marketing, Advancement, & Foundation), Ms. Melinda Pinkerton (Controller), Ms. Dustin Taylor (Registrar), Dr. Heather Kincaid (Dean of Health & Sciences), Kathy Temple-Miller (Dean of Students), Brandon Herb (Director of Facilities & Maintenance), Tracey Hooper-Porter (Dean of Technology and Transfer), Madison Galloway (Director of Financial Aid), Hanna Richard (Assistant Director of Financial Aid), and Brittany Chandler (Assistant Professor of Nursing).

Agenda Approval

Trustee Barengo moved to approve the agenda, Trustee Chavez seconded, and the motion passed with a roll call vote.

Ms. Altier	Y	Mr. Vandenberg	Absent
Mr. Anderson	Absent	Ms. Vessels	Y
Mr. Barengo	Y	Mr. Wilcox	Y
Ms. Chavez	Y	Dr. Zacharias	Y
Ms. Erickson	Y		

The August 17, 2026 agenda was approved as Resolution R01-27.

Approval of June 15, 2026 Minutes

Trustee Wilcox moved to approve the minutes, Trustee Chavez seconded, and the motion passed with a roll call vote.

Ms. Altier	Y	Mr. Vandenberg	Absent
Mr. Anderson	Absent	Ms. Vessels	Abstain
Mr. Barengo	Y	Mr. Wilcox	Y
Ms. Chavez	Y	Dr. Zacharias	Y
Ms. Erickson	Y		

The June 15, 2026 Minutes were approved as Resolution R02-27.

No Public Comment

No Recognition of Guests

Financial Report via Consent Agenda
Chief Financial Officer, Angie Lang, presented July financial activity and the monthly variance report. Tuition and fee revenue was higher than the prior year, reflecting the $10.00 per-credit tuition increase implemented for FY27. Other revenue included approximately $20,000 in grant funding that will be appropriately transferred. Several expense variances were attributed primarily to the timing of membership, software, insurance, and other payments. Academic support expenses reflected staffing changes and associated fringe benefits. The College's revenue and expenditures were generally tracking close to the prior year and budget projections. Restricted fund activity reflected changes in the percentage of salaries and fringe benefits charged to grand funding.

Approval of Financial Report via Consent Agenda
Trustee Zacharias moved to approve the Financial Report via Consent Agenda, Trustee Vessels seconded, and the motion passed with a roll call vote.

Ms. Altier	Y	Mr. Vandenberg	Absent
Mr. Anderson	Absent	Ms. Vessels	Y
Mr. Barengo	Y	Mr. Wilcox	Y
Ms. Chavez	Y	Dr. Zacharias	Y
Ms. Erickson	Y		

The Financial Report via Consent Agenda was approved as Resolution R03-27.

Administrative Report via Consent Agenda
Ms. Emily Miskimins presented the Human Resources Report. The administrative report highlighted new faculty and staff appointments which included Regina Samples as full time nursing faculty, Jade Thompson as part time Spanish Adjunct, Brandon Daughety as part time Chemistry Adjunct, Chelsea Miller as part time Massage Therapy Adjunct, Chelsey Shriver as part time Accounting Adjunct, Andrew Kasick as part time Process Tech Adjunct, Angela Iafrate as part time Spanish Adjunct, and Elizabeth Abele as part time English/Literature Adjunct. The report also acknowledged several employee departures. Resignations included Philip Sammons as Electrical Engineering Faculty, and Eric Wright as Assistant Director of Educational Talent Search. A Reduction in Force involved Mary Kurtz as Health Information Management Technology Faculty. Due to the end of the summer program, both part time support staff of Marcus Grueneber and Makinzi Kuczko as Resident Assistant for Upward Bound ended July 17, 2026.

Approval of Administrative Report via Consent Agenda
Trustee Altier moved to approve the Administrative Report via Consent Agenda, Trustee Barengo seconded, and the motion passed with a roll call vote.

Ms. Altier	Y	Mr. Vandenberg	Absent
Mr. Anderson	Absent	Ms. Vessels	Y
Mr. Barengo	Y	Mr. Wilcox	Y
Ms. Chavez	Y	Dr. Zacharias	Y
Ms. Erickson	Y		

The Administrative Report via Consent Agenda was approved as Resolution R04-27.

Facilities Report
Dan Knaus, Associate Vice President of Finance and Operations, provided a presentation including various updates throughout the College. The Arts & Sciences building window and HVAC/control upgrades are nearing completion and have resulted in significant improvements to the faculty. Campus maintenance activities included pressure washing, landscaping and exterior improvements, signage and wayfinding enhancements, LED lighting upgrades, and other campus improvements. The College recently completed a mail system upgrade that is expected to improve mailing efficiency and reduce costs. Future capital projects will include Foundry Building improvements, HVAC renovations, and data center modernization. The College continues to address damage resulting from the April storms. The current estimated repair cost is approximately $2.3 million, with approximately $1.3 million received as a partial insurance payment. Repairs are expected to take approximately one year. The Board approved the annual

resolution authorizing the administration to administer qualifying capital projects in accordance with Ohio Department of Higher Education requirements.

Approval of the Facilities Report via Consent Agenda
Trustee Wilcox moved to approve the Facilities report via Consent Agenda, Trustee Vessels seconded, and the motion passed with a roll call vote.

Ms. Altier	Y	Mr. Vandenberg	Absent
Mr. Anderson	Absent	Ms. Vessels	Y
Mr. Barengo	Y	Mr. Wilcox	Y
Ms. Chavez	Y	Dr. Zacharias	Y
Ms. Erickson	Y		

The Facilities Report via Consent Agenda was approved as Resolution R05-27.

Foundation Update
The Foundation successfully concluded FY26, exceeding its $375,000 fundraising goal and its scholarship fundraising goal. The annual spring concert generated more than $12,000 for scholarships, continuing a strong fundraising trend. FY27 fundraising goals include raising $400,000 through the Unlock Opportunity campaign, increasing scholarship fundraising to approximately $18,000, strengthening alumni engagement and establishing meaningful donor relationships, and expanding corporate giving, sponsorships, major gifts, and grant opportunities. Planned FY27 fundraising activities include an Ohio State Parks Passport raffle, bingo, a Foundation Day of Giving, the National Day of Giving, Foundation Mondays, and an expanded spring Derby Day fundraising event. The Foundation also plans to increase awareness through targeted social media and other outreach efforts.

President's Update
In her President's Update, Dr. Parker reported on a successful In-Service Week to begin the new academic year. Faculty and staff participated in professional development sessions, cybersecurity and fraud awareness training, and personal financial management sessions. The WSCO Ice Cream Social provided an opportunity to engage with the public and welcome new students. WTAP attended the event and plans to conduct a follow-up story featuring the College's OTA and PTA laboratories. The week also provided opportunities for employees to establish goals, learn about current initiatives, and engage across divisions.

Dr. Parker recognized the successful completion of students in POBA, Radiologic Technology, OTA, and PTA programs. POBA and Respiratory Therapy achieved a 100% pass rate for the

third consecutive year. All PTA graduates have secured employment. The OTA program also received a full seven-year accreditation from ACOTE.

The President identified several key priorities for the upcoming academic year. Dr. Jona Rinard will lead the development of a comprehensive HLC self-study addressing institutional criteria, including mission, academic integrity, and fiscal health. Evidence collection and preparation will continue throughout the year, with the 10-year review submission anticipated in Fall 2027. The College will seek Board approval for two additional locations with high school partners. These locations will subsequently be submitted to HLC and ODHE for approval. Warren High School remains the College's current designated additional location, where students may complete 50% or more of a degree or certificate. In response to HB96, the College will continue incorporating work-based learning opportunities, including internships, clinicals, practicums, and capstone projects, into academic programs. WSCO plans to submit its implementation plan to ODHE during the current semester, with full implementation expected by 2027–28. Kari Lowe, Director of Workforce Development, will continue assisting with this initiative. The state has released the RAPIDS 8 grant to support equipment needs for technical programs. The $1.2 million award will be shared among WSCO, Zane State College, and Belmont College, with the Washington County Career Center serving as a WSCO sub-awardee. WSCO anticipates receiving approximately $200,000 in funding.

The President reminded trustees that the ODHE Trustee Conference is scheduled for September 9, 2026. Attendance will satisfy a portion of the required trustee training. Trustees interested in attending were asked to notify the President or Brenda so registration can be completed when available.

No New or Old Business reported

Adjournment
Trustee Chavez moved to adjourn at 4:38 p.m. Trustee Wilcox seconded, and the motion passed with a roll call vote.

Ms. Altier	Y	Mr. Vandenberg	Absent
Mr. Anderson	Absent	Ms. Vessels	Y
Mr. Barengo	Y	Mr. Wilcox	Y
Ms. Chavez	Y	Dr. Zacharias	Y
Ms. Erickson	Y		

The Adjournment of the August 17, 2026 meeting of the WSCO Board of Trustees was approved as Resolution R06-27.

The next meeting is scheduled for September 21, 2026.

Jodey Altier	Date	Dr. Sarah Parker	Date
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